



# NOTRE DAME HIGH SCHOOL

Member of the Middle States Association of Colleges and Secondary Schools  
3417 Church Road, Easton, PA 18045 (610) 868-1431 Fax: (610) 868-6710  
www.ndcrusaders.org

Spring 2019

Dear Allentown Diocesan Teacher,

According to the agreement between the Diocese of Allentown and the Allentown Diocesan Lay Teacher Association, "Teachers seeking tuition free enrollment should submit a request to the principal of the school where the children are to attend before the start of the school year". (Please refer to the above mentioned agreement for fee billing limitations. Remember, fund raising and graduation fees are excluded from the upper limit.)

The Finance Office requests your principal complete the form below and return to Notre Dame High School as soon as possible. Otherwise parents will be billed at the regular rate for the 2019-2020 school year.

Thank you in advance for your cooperation in adhering to the contract guidelines. Please call the Finance Office at extension 129 or 132 with any questions or concerns.

Sincerely,

Mrs. Lisa Beltz  
Finance Director

Student(s) Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Position Held: \_\_\_\_\_

School Name: \_\_\_\_\_

School Location: \_\_\_\_\_

By affixing my signature, I affirm the above mentioned parents future employment as a full-time Diocesan Lay Teacher in grades K-12. I affirm that to my knowledge the above mentioned parent is entitled to tuition free enrollment.

Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_