

Duties of the Senior Class Officers

Senior Class President

- Must meet with Moderator and other senior class officers on the second Monday of the month immediately after school
- Must attend all Student Council scheduled events (Back to School Night, etc.)
- Must attend all Open Houses
- Responsible for assisting with setup for scheduled Student Council Events
- Responsible for assisting with Bonfire Setup
- Responsible for assisting with ND MiniTHON (committees and team groups)
- Responsible for direct communication with all members of the Senior Class Officers
- Responsible for forwarding minutes from all meetings to Moderator (with two days of the meeting)
- Attend various Bonding Events
- Assist with school and church visits throughout the school year
- Must maintain grades/attendance/discipline as a leader of the school
- Responsible for Senior Class Trip, Senior Class T-shirt
- Responsible for assisting with Senior Class Meeting

Senior Class Vice President

- Must meet with Moderator and Senior Class Officers the second Monday of the month immediately after school
- Must attend all Student Council scheduled events
- Must attend all Open Houses
- Responsible for assisting with setup for scheduled Student Council Events
- Responsible for assisting with Bonfire Setup
- Responsible for assisting with ND MiniTHON (committees and team groups)
- Attend various Bonding Events
- Assist with school and church visits throughout the school year
- Must maintain grades/attendance/discipline as a leader of the school
- Must assist Moderator when president is not present at meetings/events

Senior Class Secretary

- Must meet with Moderator and Senior Class Officers the second Monday of the month immediately after school
- Must attend all Student Council scheduled events
- Must attend all Open Houses
- Responsible for assisting with setup for scheduled Student Council Events
- Responsible for keeping a logbook of attendance of all seniors for all scheduled events
- Responsible for taking minutes at the monthly Senior Class meetings and forwarding minutes to Senior Class President and Moderator (within 2 school days)
- Attend various Bonding Events
- Assist with school and church visits throughout the school year
- Must maintain grades/attendance/discipline as a leader of the school
- Other duties necessary as assigned by the moderator or president

Senior Class Treasurer

- Must meet with Moderator and Senior Class Officers the second Monday of the month immediately after school
- Must attend all Student Council scheduled events
- Must attend all Open Houses
- Responsible for assisting with setup for scheduled Student Council Events
- Responsible for assisting Executive Board Treasurer in keeping a logbook of all paid events (T-shirt sales, Sweats, dances, etc.)
- Responsible for assisting the Executive Board Treasurer in making all deposits to the school after scheduled Student Council Events
- Attend various Bonding Events
- Assist with school and church visits throughout the school year
- Must maintain grades/attendance/discipline as a leader of the school
- Must assist Moderator when president is not present at meetings/events
- Other duties necessary as assigned by the moderator or president